

PAKISTAN WATER OPERATORS PARTNERSHIP

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Ref: P-WOPs/01/17

Dated: Lahore the 16th September, 2013

1. Dr. Nasir Javed
CEO, the Urban Unit
Lahore.
2. Mr. Masroor Ahmad
W&S Specialist,
WSP-SA, the World Bank,
20-A Shahrah-e-Jamhuriat, Islamabad.
4. Mr. Tauqeer Abassi
Manager Basic Services
Level 5, Serena Business Complex,
UN-Habitat Pakistan, Islamabad.

Subject: **Partners Meeting on P-WOPs**

The partners' meeting on Pakistan Water Operators Partnership (P-WOPs) was held on September 12, 2013 in Islamabad. Attached below is a copy of minutes of meeting.

With best regards,


(Fida Hussain)
National Coordinator

Copy to:

1. Mr. Shahid Sohail, Chairman P-WOPs, Convention Center, Islamabad.

Subject: MINUTES OF PARTNERS' MEETING ON P-WOPS

The partners' meeting on Pakistan Water Operators Partnership (P-WOPs) was held in the office of the Chairman P-WOPs on September 12, 2013 at 9:30 AM in Islamabad. The purpose of meeting was to assess/evaluate the achievements of P-WOPs/National Coordinator and targets for the quarter of Oct-Dec 2013. The meeting was chaired by Mr. Shahid Sohail, the Chairman of P-WOPs and was attended by Mr. Masroor Ahmad, Sr. W&S Specialist from WSP, Mr. Tauqeer Ahmad Abbasi, Manager Basic Services from UN-Habitat and Mr. Fida Hussain, National Coordinator of P-WOPs.

At the outset, the Chairman welcomed the participants and appreciated the idea of said the meeting. In line with the working paper, National Coordinator briefed the participants about implementation status of activities (as on August 2013), set out in the Work Plan 2012-14 of P-WOPs. The following points were discussed in detail and accordingly the decisions were taken:

1) Institutional/legal and financial structure of P-WOPs;

The chair updated the participants about the latest status of P-WOPs legal status that the framework had already been finalized by the Urban Unit (UU) in consultation with the Sub-Committee constituted by the Steering Committee (SC). However, registration delayed as the SECP has objected on name "Pakistan Water Operators Partnership (P-WOPs)" because of its close resemblance with "Pakistan Water Partnership" that already is registered. Regarding financial sustainability, Mr. Tauqeer informed that UNH may be in a position to extend its support to P-WOPs secretariat (for the post of NC) for 2014 and proposed that P-WOPs should chalk out strategy for its financial sustainability. The partners were also briefed about the self-support mechanism that member utilities already bearing their expenses to participate in all meetings. Further, the participants were also informed about the negotiations with JICA for integrating P-WOPs with WASA Academy project in Lahore, and conversation with Pak-Turk Foundation, GWOPA and other agencies for utilities' capacity building programs which are in pipeline. After a long discussion it was decided that:

- The CEO Urban Unit, Chairman P-WOPs and WSP will jointly approach SECP for P-WOPs registration, if not, the issue will be put before the SC for change of its name.
- Unless P-WOPs has no legal status, UNH can be channelized for resource mobilization/ proposal(s) submission.
- WASA and JICA will be coordinated for hosting of P-WOPs secretariat.

2) Responsibilities of National Coordinator and Commitments of the member utilities;

The role and output of National Coordinator was discussed in detail. While briefing about his responsibilities, coordinator linked his outputs with P-WOPs achievements and activities in progress. The coordinator also mentioned about several constraints and hitches at the stakeholders' end that he faces to manage P-WOPs activities while performing. Mr. Masroor proposed that the coordinator should come up with ideas that benefit the utilities to invite their interest in P-WOPs. Discussion was concluded with the decision that:

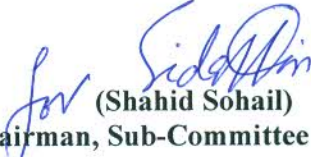
- Coordinator will develop a performa and submit it to the Chairman P-WOPs for evaluation by partners as well as the heads of member utilities. Further, coordinator must be facilitated in all respects while performing his job.

3) Other points

Discussions were held on training needs of utilities for lateral learning, P-WOPs secretariat rotation, and next SC meeting and accordingly decided that:

- A performa will be developed for training need assessment and circulated to the member utilities to get feedback about their expertise/strengths, weaknesses and their training needs to initiate the lateral learning programs.
- About P-WOPs secretariat rotation, if not accommodated by JICA & WASA Lahore in Academy building, may be decided by the SC.
- SC meeting will be organized in 1st week of October 2013 for which KWSB or any other member utility will be requested to host it.

The meeting ended with vote of thanks.


(Shahid Sohail)
Chairman, Sub-Committee